

## **Data Protection Notice for the Survey of Regulated Water Companies**

**The purpose(s)** of data processing is to support the analysis of data gathered as part of the Support provided to the Evaluation of Ofwat's Innovation Fund. The Centre for Strategy and Evaluation Services (CSES) collects and uses your personal information within the framework of targeted consultations activities (surveys, interviews and focus groups) to inform the study report.

**The data controller and processor** is the Centre for Strategy and Evaluation Services LLP (see [www.cses.co.uk](http://www.cses.co.uk)). CSES processes your **personal data** in accordance with all relevant UK legislation.

The following **categories of personal data** are requested and, if provided, collected: the respondent's name and the organisation on whose behalf the respondent is contributing. Furthermore, you may spontaneously provide other, non-requested personal or organisational data in the context of your reply to the consultation. These data can only be processed based on your explicit prior consent.

Your personal data **will not be transferred** to third parties, except our provider of email and file shortages (ITCS), which is based in the UK.

The processing of your data will **not include automated decision-making** (such as profiling).

**Your personal data** will be kept for the time necessary to fulfil the purpose of collection or further processing, namely for a **maximum of six months** after the closure of the file to which the present consultation belongs. This retention period is without prejudice to an earlier elimination of personal data not part of the file or cases of administrative elimination.

**You have the right** to access your personal data and to request your personal data to be rectified if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

CSES will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose and lawful. If we need to use your personal data for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so. Please note that we may process your personal data without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

If you have **any queries** concerning the processing of your personal data, you may address them to CSES's Data Protection Officer, Jan Smit ([jsmit@cses.co.uk](mailto:jsmit@cses.co.uk)).

You can find out more about personal data from the [Information Commissioners Office](#).